Job Description

Job Title	Job Location	Category
Senior Database Officer	Dar es Salaam	-

Job Type	Job level	Industry
Full Time	Manager	Banking

Open to Expatriates

Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget	Max Budget	Primary Industry
-	-	Banking: 4 Years

Secondary Industry	Primary Category	Secondary Category
-	-	IT & Network Administration: 4 Years

Certificate	Qualification	
-	-	

Summary

- The purpose of the job is to keep the Bank's databases up and running smoothly 24/7. The goal is to provide a seamless flow of information throughout the Bank, considering both backend data structure and frontend accessibility for end-users.
- In addition, the Senior Database Officer will ensure that all database-related incidents/faults are prioritized for resolution in order to minimize downtime.

Responsibilities

Duties:

- Install and maintain the performance of database servers.
- Develop processes for optimizing database security.
- Set and maintain database standards.
- Performance tuning of database systems.
- Install, upgrade, and manage database applications.
- Recommend and implement emerging database technologies.
- Create automation for repeating database tasks.
- Be available for on-call support as and when needed.
- Participate in the data journey of the Bank in coordination with the Business teams
- Perform tests and evaluations regularly to ensure data security, privacy, and integrity.
- Create and manage database reports, visualizations, and dashboards
- Log/report/escalate all infrastructure faults/incidents
- Perform housekeeping/maintenance activities on the databases.

Common IT Duties and Responsibilities:

- Participate with team members in the bank's IT projects.
- Provide first-level support for all infrastructure to all Branches and Head Office units.
- Database support Bank's Business Systems e.g. FCUBS, BIP, Mobile Banking, Internet Banking, Cash management, etc.

Communication:

- Actively participates in team meetings.
- Confronts issues openly and quickly.
- Effectively communicates relevant operational and risk-related information to superiors and peers in other practices.

- Tactfully communicates sensitive information.

Teamwork:

- Helps to determine new, creative ways to execute responsibilities.
- Works across the practice to share lessons learned and best practices.

Client Management:

- Anticipates internal client needs and proposes appropriate business solutions.
- Continually seeks and capitalizes upon opportunities to increase internal client satisfaction and deepen client relationships.

Innovative Development:

- Participates in all programs relating to performance evaluations and career development planning.

Internal Operations:

- Easily recognizes areas for internal improvement and develops plans for implementation.
- Complies with and enforces standard policies and procedures.

Education & Qualifications

- Degree in Information Technology

Requirements

- At least four (4) years working experience in IT Environment.
- Familiarity with service delivery culture and support function.

Characteristics

- A structured approach to dealing with complex and variable work environments in an independent manner.
- Ability to balance opposing business requirements.
- Ability to balance long term and short term requirements independently
- Strong evaluation, communication, and reporting skills
- Able to provide advice and cause/effect evaluation to support business decision making
- Independent and logical thinker, yet an achiever and implementer
- Leads by example
- Good at managing large volumes of information and can add value through management reporting
- Builds relationships and networks easily
- Has a strong service ethic.

Driving Licence

Not Required

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