Job Description

Job Title	**Job Location**	**Category**
Relationship Officer - Public Sector	Dodoma	-

Job Type	**Job level**	**Industry**
Full Time	Intermediate	Banking

Open to Expatriates

Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget	**Max Budget**	**Primary Industry**
-	-	Banking: 3 Years

Secondary Industry	**Primary Category**	**Secondary Category**
-	-	-

Certificate	**Qualification**	
-	-	

Summary

The Relationship Officer is responsible for developing and managing strong customer relationships while delivering tailored financial solutions. The role focuses on business development, credit analysis, loan monitoring, and risk management to support profitability and balance sheet growth. The officer works closely with internal teams to assess creditworthiness, maintain customer satisfaction, and achieve set financial targets while ensuring compliance with bank policies.

Responsibilities

- New Business Development.
- Credit processing and Appraisals
- Close Monitoring of Credit relationships and loan recoveries
- Maintain good public relations with current and prospective customers
- Achieving set Earnings and Balance Sheet Targets
- Analyze and interpret financial data and recommend on the credit worthiness of the customer
- Attend Credit Committee meetings with the Relationship Manager.
- Prepare periodic reports for the team.
- Perform other duties as assigned by the Relationship Manager

Education & Qualifications

- Bachelor's degree in finance, Business Administration, Public Administration, or a related field.

Requirements

- Minimum of 2–3 years' experience in relationship management, preferably within the banking or financial services sector.

Characteristics

- Strong communication and negotiation skills.
- Excellent analytical and problem-solving abilities.
- Ability to work collaboratively with cross-functional teams.

Driving Licence

Not Required

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