



Job Description

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Job Title Quality Manager And Director Of Safety	Job Location Arusha	Category Quality Control
Job Type Full Time	Job level Manager	Industry Tourism

Open to Expatriates

Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Tourism: 4 Years
Secondary Industry -	Primary Category Quality Control: 3 Years	Secondary Category -
Certificate -	Qualification -	

Summary

The individual will play a pivotal role in ensuring the safety and compliance of the organisation's aviation operations.

This position will involve monitoring and verifying adherence to aviation regulations and company standards in flight operations, maintenance, crew training, and ground operations.

The individual will also be responsible for overseeing and implementing the company's Safety Management System (SMS) across all facets of operations.

Responsibilities

As Quality Manager:

The Quality Manager will be responsible for monitoring compliance with, and the adequacy of procedures required to ensure safe operational practices and airworthy aircraft as required by civil aviation regulations.

The primary role of the Quality Manager will involve verifying by monitoring activity in the field of flight operations, maintenance, crew training, and ground operations to ensure that the standards required by the authority and any additional requirements defined by the organization are being maintained.

The Quality Manager will have the following responsibilities:

1. Monitoring the Audit Schedule and Audit Completion Target Dates.
2. Ensuring that the Quality Inspections are being performed, properly documented, and that all findings are being recorded.
3. Ensuring that the Quality Assurance Programme is properly established, implemented, and maintained.

The Quality Manager must possess relevant knowledge of quality assurance/quality systems and must be acceptable to the TCAA.

As Director of Safety

The Director of Safety will be responsible to the accountable manager for providing guidance and direction for the planning, implementation, and operation of the company's safety management system (SMS). The Director of Safety will provide SMS-related services to the certificated, non-certificated, and third-party areas of the organization that are included in the SMS and may have delegated responsibilities on behalf of persons holding positions required by regulations.

Among other duties, the Director of Safety will have the following responsibilities:

- Managing the operation of the safety management system.
- Training crews and all staff in the operation of the SMS and its tools, particularly the eSMS-S.
- Collecting and analyzing safety information in a timely manner.
- Chairing the Safety Action Group (SAG).

- Convening and maintaining records and minutes of all SAG and Safety Review Board meetings.
- Administering any safety-related surveys.
- Monitoring and evaluating the results of corrective actions.
- Ensuring that risk assessments are being conducted when applicable.
- Monitoring the industry for safety concerns that could affect the organization.
- Being involved with actual or practice emergency responses.
- Being involved in the development and updating of the emergency response plan and procedures.
- Ensuring safety-related information, including organizational goals and objectives, is being made available to all personnel through established communication processes.

The Director of Safety must possess relevant knowledge of Safety Management Systems and must be acceptable to the TCAA.

Education & Qualifications

- A technically qualified person in the field of aircraft maintenance, or flight or ground operations;
- At least three years' experience in the field of aircraft maintenance, flight or ground operations
- Must have successfully completed a training in quality management recognized by the TCAA
- Must have experience in aviation safety;
- Must have knowledge of sms and have completed appropriate sms training;
- An understanding of risk management principles and techniques to support the sms;
- Experience implementing and/or managing an sms;
- Experience and qualifications in human factors;
- Experience and qualifications in conducting safety/quality audits and inspections;
- Sound knowledge of aviation regulatory frameworks, including icao standards and recommended practices (sarps) and relevant tcars;
- The ability to communicate at all levels both inside and outside the company;
- The ability to be firm in conviction, promote a just and fair culture and yet advance an open and non-punitive atmosphere for reporting;
- The ability and confidence to communicate directly to the accountable manager as his advisor and confidante;
- Well-developed communication skills and demonstrated interpersonal skills of a high order, with the ability to liaise with a variety of individuals and organizational representatives, including those from differing cultural backgrounds;
- Computer literacy and superior analytical skills.
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Driving Licence

Not Required

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