



Job Description

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Job Title PS3/PS4 Operations Supervisor	Job Location Geita	Category -
Job Type Full Time	Job level Supervisory	Industry -
Open to Expatriates Open to Expatriates & Local Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry -
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

The Operations Supervisor will be responsible to supervise and coordinate day-to-day production operations, ensuring safe, efficient, and compliant execution of activities. The role supports the Operations Lead, manages field operators, and ensures proper control of permits, isolations, and maintenance activities, especially in environments including unmanned stations.

Responsibilities

In accordance with the policies and procedures in place in the company, The Operations Supervisor is responsible for:

1. Operations Supervision:

- Supervise and direct field operators to ensure safe and efficient execution of daily production activities.
- Monitor plant conditions and ensure alignment with production targets and operating parameters.
- Conduct routine field inspections and ensure equipment integrity and operational readiness.
- Ensure smooth execution of daily routines and operational checklists.

2. Permit to Work (PTW) Responsibilities:

- Act as Permit Control / Issuer / Area Authority as required.
- Review and monitor all permits to ensure compliance with safety and operational requirements.
- Coordinate permit campaigns, ensuring proper planning, risk assessment, and execution.
- Verify worksite conditions prior to permit approval and ensure proper closure of permits.

3. Isolation and Inhibition Management:

- Prepare, review, and authorize isolation plans (mechanical, electrical, process).
- Ensure isolations are correctly implemented, verified, and documented.
- Manage system inhibitions/overrides, ensuring proper authorization, tracking, and timely removal.
- Maintain integrity of safety-critical systems during maintenance and operations.

4. Maintenance Coordination & Handover:

- Coordinate closely with maintenance teams for safe execution of work.

- Prepare and execute equipment handover for maintenance and ensure proper reinstatement after work.
- Ensure all isolations, permit, and risk controls are in place before releasing equipment.
- Participate in planning and prioritization of maintenance activities.

5. Support to Operations Lead:

- Act as backup to the PS3/PS4 Operations Lead when required (Deputy Designated Site Authority /DSA)
- Work as Operating Authority for site.
- Assist in operational decision-making and incident management.
- Provide input for production planning, optimization, and reporting.
- Ensure continuity of operations during leadership absence.

6. Commissioning, Start-up & SIMOPS Support

- Support commissioning and start-up activities, ensuring procedures are followed safely.
- Coordinate and manage SIMOPS (Simultaneous Operations) to avoid conflicts and risks.
- Participate in pre-startup safety reviews and readiness checks.
- Ensure clear communication between teams during critical operations

7. Unmanned Station Operations

- Oversee operations related to unmanned facilities, including remote monitoring and periodic site visits.
- Coordinate interventions, inspections, and maintenance campaigns at unmanned locations.
- Ensure safety and compliance standards are maintained despite limited on-site personnel.

8. Health, Safety & Environmental Responsibilities:

- Fully comply with Company H3SE (Health, Safety, Social, Security & Environment) policies and Life Saving Rules.
- Participate in HSEQ and promote this culture to co-workers.
- Remain vigilant and maintain continuous awareness of potential unsafe conditions.
- Communicate to management any HSE related concerns and ways to improve them.
- Maintain a workplace & workspace that is safe, clean, and always neat – practice good housekeeping

Education & Qualifications

- Bachelor's degree or relevant technical diploma (Engineering, Information Technology, or related discipline preferred)

Requirements

- Minimum of 10 years' experience in oil & gas plant operations
- Experience in plant & control room operations for production, gas processing, refining, or utilities.
- Strong experience in PTW systems, isolations, and field supervision.
- Leadership experience supervising field personnel

Characteristics

- Demonstrated ability to supervise teams, coordinate multi-disciplinary operations.
- Exposure to commissioning, start-up, and SIMOPS activities.

Reporting To

- Operations Lead PS3/PS4 (N+1)
- Field Manager TZ (N+2)

Driving Licence

Not Required

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