



Job Description

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Job Title Operations Manager	Job Location Dar es Salaam	Category -
Job Type Full Time	Job level Intermediate	Industry Logistics & Operations
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Logistics & Operations: 5 Years
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

The Operations Manager oversees all administrative and operational activities in an urban beverage distribution environment. The role requires strong leadership to manage revenue, costs, cash flow, and ensure the achievement of performance indicators. The Operations Manager is responsible for motivating and developing teams, ensuring compliance with safety regulations, and maintaining positive client relationships. This position requires a balance between operational efficiency and adherence to company and client standards.

Responsibilities

- Manage all administrative and operational activities associated with urban beverage distribution.
- Oversee People & Management routines, including training, development, engagement, and safety processes in alignment with the People Cycle.
- Demonstrate professional behavior that reflects the values and goals of the company.
- Manage financial aspects of operations, including revenue, costs, and cash flow.
- Ensure the achievement of operational and administrative performance indicators for the unit.
- Motivate, train, and develop both administrative and operational teams to meet performance targets.
- Ensure compliance with relevant legislation and maintain safe working conditions for all team members.
- Maintain and manage the company's assets, including vehicles, equipment, and resources, to ensure their conservation and effective use.
- Foster strong relationships with clients and their customers, ensuring high levels of satisfaction.
- Develop and manage relationships with suppliers, ensuring they meet the needs of both the company and its clients.
- Strictly comply with all company and client procedures, standards, and specifications.
- Ensure the correct use of uniforms and protective equipment provided by the company.
- Commit to achieving operational goals in collaboration with the client, DPO/VPO, and the Excellence Program.

Education & Qualifications

- Bachelor's Degree in Business Administration, Operations Management, or a related field.
- 3-5 years of experience in operations management, preferably in a distribution or logistics environment.
- Proven experience managing operational teams and handling financial operations (revenue, costs, cash flow).
- Strong knowledge of compliance and safety regulations relevant to operational environments.

Skills and Characteristics:

- Strong leadership and team development skills.

- Ability to manage financial operations and maintain profitability.
- Excellent communication and relationship-building skills with clients and teams.
- High level of organizational skills to ensure effective resource and asset management.
- Proficient in problem-solving and decision-making, especially in operational challenges.
- Ability to ensure compliance with safety standards and legislative requirements.
- Flexibility and adaptability to meet the dynamic demands of the operational environment.

Driving Licence

Not Required

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