



# Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

<b>Job Title</b> Maintenance Worker	<b>Job Location</b> Dar es Salaam	<b>Category</b> Maintenance
<b>Job Type</b> Full Time	<b>Job level</b> Intermediate	<b>Industry</b> Facilities Management
<b>Open to Expatriates</b> Open to Expatriates & Local Nationals		

## Minimum Requirements

<b>Min Budget</b> -	<b>Max Budget</b> -	<b>Primary Industry</b> Facilities Management: 3 Years
<b>Secondary Industry</b> -	<b>Primary Category</b> Maintenance: 3 Years	<b>Secondary Category</b> -
<b>Certificate</b> -	<b>Qualification</b> -	

## Summary

The Embassy of Finland in Dar es Salaam is seeking a dedicated and reliable Maintenance Worker to support the upkeep of the Embassy premises and grounds.

### NOTE

a) In the Foreign Service of Finland, we will process your personal data you provide us due diligence and in accordance with EU data protection legislation. We will not disclose your personal data to third parties without a lawful reason. You can read more about our data protection practice [here](#) . By applying for a Job, I accept the terms of data protection practice and I give my consent to the processing of my personal data.

b) A personnel security clearance may be obtained for the applicant with his or her consent (Finnish Security Clearance Act 726/2014). For more information on the security clearance procedure and the rights of the person subject to clearance, visit [www.supo.fi](http://www.supo.fi) . The applicant may also be subject to a personal security clearance in the country of employment, for which the Mission will provide further information.

## Responsibilities

- Perform maintenance and repair work across the Ambassador's Residence and all buildings within the compound.
- Oversee and coordinate outsourced maintenance and repair service providers.
- Support additional tasks related to the upkeep and daily operations of the Residence premises.
- Maintain general cleanliness and upkeep of the Residence premises, both indoors and outdoors.
- Conduct basic inventory checks and maintain an accurate, up-to-date maintenance log.
- Report issues such as water leaks, electrical hazards, or other facility concerns immediately.
- Move, set up, and arrange furniture or equipment for events, meetings, and guest visits.
- Assist with practical arrangements for Embassy events and functions.
- Use standard hand tools and basic power tools.
- Have the capacity for light lifting and outdoor work.
- Perform other duties as assigned by Embassy management.

This position is open to Tanzanians and non-Tanzanians.

Applicants must have a valid work permit or the right to work in Tanzania.

## Education & Qualifications

- Relevant vocational training or education in maintenance, building services, or a related field.

#### Language skills

- English (Writing & Speaking)
- Kiswahili (Writing & Speaking)

#### Requirements

---

- Demonstrated work experience in property maintenance, larger residential compounds, hotels or a similar field.

#### Driving Licence

---

Not Required

To Apply for This Job [Click Here](#)