

# **Job Description**

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

Job Title Job Location Category

Learning and Development Manager

Dar es Salaam

Human Resource (HR), Training &
Coaching

Job Type Job level Industry

Full Time Manager Automotive, FMCG, Retail & Wholesale

Open to Expatriates

Only Open to Tanzanian Nationals

**Minimum Requirements** 

Min Budget Max Budget Primary Industry
- - Automotive: 4 Years

Secondary Industry Primary Category Secondary Category

FMCG, Retail & Wholesale: 3 Years Human Resource (HR): 5 Years Training & Coaching: 3 Years

Certificate Qualification

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## Summary

The role involves Developing and implementing learning strategies and programs. For more info view job

#### Responsibilities

- · Create and execute learning strategies and programs
- · Evaluate individual and organizational development needs
- Implement various learning methods companywide (e.g. coaching, job-shadowing, online training)
- · Assess the success of development plans and help employees make the most of learning opportunities
- · Help managers develop their team members through career pathing
- · Track budgets and negotiate contracts
- · Hire and oversee training and L&D Specialists
- Developing and implementing learning strategies and programs
- · Designing courses, career plans, workshops and more
- · Maintaining budgets and relationships with vendors and consultants

#### **Education & Qualifications**

· BSc/BA in Business, Psychology or a related field

### Requirements

- Proven experience as an L&D Manager, Training Manager or similar
- · Current knowledge of effective learning and development methods
- Familiarity with e-learning platforms and practices
- · Experience in project management and budgeting
- Proficient in MS Office and Learning Management Systems (LMS)
- · Excellent communication and negotiation skills; sharp business acumen
- · Ability to build rapport with employees and vendors

#### **Driving Licence**

Not Required

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