



# Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

|                                 |                                        |                                                |
|---------------------------------|----------------------------------------|------------------------------------------------|
| <b>Job Title</b><br>Head of HSE | <b>Job Location</b><br>Dar es Salaam   | <b>Category</b><br>-                           |
| <b>Job Type</b><br>Full Time    | <b>Job level</b><br>Head of Department | <b>Industry</b><br>Manufacturing, Construction |

**Open to Expatriates**  
Only Open to Tanzanian Nationals

## Minimum Requirements

|                                                    |                              |                                                   |
|----------------------------------------------------|------------------------------|---------------------------------------------------|
| <b>Min Budget</b><br>-                             | <b>Max Budget</b><br>-       | <b>Primary Industry</b><br>Manufacturing: 7 Years |
| <b>Secondary Industry</b><br>Construction: 3 Years | <b>Primary Category</b><br>- | <b>Secondary Category</b><br>-                    |
| <b>Certificate</b><br>-                            | <b>Qualification</b><br>-    |                                                   |

## Summary

- Planning and Managing periodical inspections & maintenance schedule according vendor specifications to all Safety & Fire Equipment.

## Responsibilities

- Organize, Monitor and coordinate Safety Awareness Program, Loss Prevention Program at Sites.
- Maintain and apply knowledge of current policies, regulations, and industrial processes
- Maintain all HSE related statistics, issue HSE Bulletin.
- Safety audit on site, instruction and training the company and contractor Staffs.
- Conduct HSE Trainings, meetings and "TOOL BOX" talks.
- Conduct or coordinate worker training in areas such as safety laws and regulations, hazardous condition monitoring, and use of safety equipment.
- Review employee safety programs to determine their adequacy
- Audit of subcontractor's HSE Programs conditions against the plan
- Using s OSHA'S Rationale for PPE Selection and Hazard Assessment.
- Checking and monitoring the Scaffolding tag system.
- Defining Company Management any need of special emergency, rescue, safety and fire protection / firefighting systems and necessary training.
- Support Company Safety, Environmental and Quality policies and programs,
- Provides technical and professional proposals and advice to protect company property and personnel.
- Assisting Field Manager to preparing annual HSE objectives and Action Plan.
- Daily, Weekly, Monthly, Quarterly inspection and Monitoring all activities and Facilities.
- Recommend process and product safety features that will reduce employees' exposure to chemical, physical, and biological work hazards.
- Make necessary work permit whenever to begin the job.
- Conduct or direct testing of air quality, noise, temperature, and/or radiation levels to verify compliance with health and safety regulations.
- Reminding all workers that the safety in the best policy and To target zero Accident.
- Provide technical advice and guidance to organizations on how to handle health-related problems and make needed changes.
- Control all the Employees and inspection for Safety and give instruction regarding Safety.
- Encourage team to accomplish 5S & continuous improvement targets.
- Maintain liaisons with outside organizations, such as fire departments, mutual aid societies, and rescue teams, so that

emergency responses can be facilitated.

- Understands, abides & communicates to team effective & any Government rules / regulations

## Education & Qualifications

---

- High School Diploma; Degree in a technical, engineering or relevant field will be an advantage
- Training Certifications (related to Occupational Safety & Health), NEBOSH etc
- Certifications – (ISO 9001:2000, 45001, 14001) / Fire Fighting Training

## Requirements

---

- Proven experience as HSE Engineer or similar role
- Deliver Health & Safety Awareness to employees, external personnel, visitors
- Preparing of risk assessment and safe system of work
- Experience in using various types of manufacturing machinery and tools
- Advanced skills in MS Office
- Organizational and leadership abilities
- Communication and interpersonal skills
- Self-motivated with a results-driven approach
- Problem-solving skills

## Reporting To

---

General Manager

## Driving Licence

---

Not Required

To Apply for This Job [Click Here](#)