



Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

Job Title Head: Civil Engineering	Job Location Zanzibar City	Category -
Job Type Full Time	Job level Head of Department	Industry Air Transport
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Air Transport: 8 Years
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

The Head: Civil Engineering is responsible for implementing the maintenance procedures policy defined by the Technical Director and help ensuring compliance, availability and optimal operation of airport Civil infrastructure and systems.

Responsibilities

- Responsible for program , coordinate, Implementation preventive and corrective maintenance tasks for Civil infrastructure including aeronautical pavement and airside infrastructures airside, buildings, landside as per regulatory maintenance procedures and requirements
- Manage all maintenance activities performed by the assistant engineers, civil technicians and the subcontractors, make sure it is implemented on a timely manner as per the maintenance Manuals, procedures and regulations
- Full implementation of the maintenance procedures plans, activities and reporting through computerized Maintenance management activities
- Analyze all maintenance report and take actions immediately for corrections by raising requests, escalations, call for interventions
- Trigger and coordinate corrective maintenance operations and tasks carried out in-house or by subcontractors on timely manner
- Monitor the infrastructure and systems under his/her responsibility
- Ensure the conformity and proper functioning of all civil infrastructure including pavements,, airside infrastructure , terminal buildings ,water and drainage systems and landside down roads and infrastructure
- Consistency of reporting all activities on timely manners
- Escalation of the major technical issues which present risk to air-side airport operations and non-compliance to regulations
- Continuing review of the, procedures , task lists, inspection activities make it more efficient and relevant to the infrastructure and system used by the company to fulfill regulatory requirement.
- Coordinate and supervise the installation, adjustment and commissioning of new infrastructures and buildings
- Participate in the Operational Readiness and Airport Transfer process to ensure new facilities are functional.
- Create Contract packages for service level agreement for the civil infrastructures and buildings in the airport as per the maintenance and regulatory compliance needs
- Initiate budget for corrective and preventive maintenance for the civil infrastructures and buildings

- Identify spare parts required for civil infrastructures and buildings and architects
- Stock monitoring and reporting physically and through CMMS
- Raise payment request for services provider on time manner make sure payment done on time as per the contract terms and conditions
- Close performance and quality management for assistant engineers, technicians and subcontractors and report any misconduct, non-conformity, propose and take disciplinary actions
- Coordinate the activities of the departments with other relevant technical, operational departments and stakeholders
- Coordinate the activities of the departments with other relevant technical, operational departments and stakeholders
- Ensure respect for company policies and procedures. And aviation regulations as per TCAA
- Ensure work is implemented in safe regulatory manner and risk assessment is done and communicated prior to the work
- Participate in the definition of the investment and maintenance plan and budget, for the upgrading, optimization and improvement of facilities and equipment under his/her responsibility.
- Contribute to event reporting and safety risk analysis as part of the SMS.
- Implement the preventive and corrective actions prescribed by the SMS within its scope of activity.
- Communicate internally on the progress of maintenance work.

Education & Qualifications

- Bachelor's degree in civil engineering or equivalent
- Certificate related to aeronautical pavement design or maintenance
- Additional training or specialization in airport engineering, infrastructure management, or civil infrastructure systems is an added advantage
- Certification or training in project management, asset management, or infrastructure management from recognized institutions is an added advantage

Requirements

- At least 8 years' proven experience in maintenance of infrastructures preferably airports.
- Experience in airport infrastructure management or large scale infrastructure environments is an added advantage

Characteristics

Technical

- Aeronautical Pavement Knowledge
- Airport Infrastructure Systems
- Maintenance Management (PM/CM)
- CMMS & Reporting Systems
- Aviation Regulatory Compliance

Behavioral

- Planning & Prioritization
- Analytical Thinking
- Accountability & Discipline
- Operational Adaptability
- Continuous Improvement Mindset

Power

- Team Leadership
- Performance Management
- Decision-Making Under Pressure
- Delegation & Supervision
- Stakeholder Coordination

Reporting To

Chief Technical Officer

Driving Licence

Not Required

To Apply for This Job [Click Here](#)