



Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

Job Title Financial Controller	Job Location Dar es Salaam	Category Finance, Education & Teaching
Job Type Full Time	Job level Head of Department	Industry -
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry -
Secondary Industry -	Primary Category Finance: 7 Years	Secondary Category Education & Teaching: 3 Years
Certificate Certified Public Accountant / NBAA	Qualification -	

Summary

Responsible for handling the financial requirements of a multinational school according to both local and international standards of financial management and reporting. The individual must have a strong understanding of both legal, stakeholder relationships and statutory bodies handling all matters of compliance with the highest level of integrity.

Responsibilities

- Responsible for financial reporting (statutory reporting & shareholder reporting) and ensure compliance with the Tanzania governing legislation and company accounting rules.
- Coordinate the preparation of the Company's annual budget and monitor and analyze performance against budget. Where needed, propose corrective measures.
- Establish and maintain relationships with various company stakeholders (shareholders, banks, auditors, customers and suppliers).
- Implement and review internal control processes, based on the group rules.
- Oversee daily and monthly accounts department activities. Approve order requests and payments.
- Cashflow and treasury planning.
- Assist operating departments in achieving their targets through monitoring of stock, finding financing solutions and review product pricing.
- Manage and monitor Code of Conduct Ethics and Anti-Trust and Corruption policies.

- Oversees the Administration department and Operations department in addition to the accounts department.

Education & Qualifications

- A Degree in Accounting, Finance, or any related field.
- Experience in similar role in a large company or corporation

Requirements

- Technically sound understanding of finance and accounting rules and reporting at a senior level.
- Senior Manager leadership attributes.
- Provide clear strategy and direction and sets measurable performance parameters to subordinates

Characteristics

- Self-motivated.
- Able to communicate efficiently verbally and in writing.
- Advanced Computer literacy.
- Ability to plan and manage time efficiently.
- Attention to detail.
- High level of common sense.
- Ability to make calculated and thought through decisions

Reporting To

- Managing Director

Driving Licence

Not Required

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