Job Description

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Job Title
Finance Manager

Job Location
Dar es Salaam

Category
-

Job Type
Full Time

Job level
Manager

Industry
Telecom Services & Equipment

Open to Expatriates
Open to Expatriates & Local Nationals

Minimum Requirements

Min Budget
-

Max Budget
-

Primary Industry
Telecom Services & Equipment: 5 Years

Secondary Industry
-

Primary Category
-

Secondary Category
-

Certificate
-

Qualification
-

Summary

Finance Manager will be responsible to:

- Ensure reporting on time and at the expected level of quality while ensuring compliance with accounting, tax, local and legal standards and procedures, as well as internal control.
- Guarantee the good administrative and financial management of the company.
- Control the proper execution of the strategy and procedures defined with management and coordinate the services for which he is responsible

Responsibilities

Management of the teams in charge of accounting, treasury, taxation, management control, audit, law, information system, general services, purchasing activities.

Administrative management

- Define the main orientations of the control systems.
- Set up the management procedures and indicators necessary for monitoring activities and reporting to management.

Accounting, management control, reporting

- Guarantee the reliability of the company's accounts and the establishment of financial and accounting documents in accordance with the legislation.
- Supervise the accounting teams in compliance with deadlines and procedures and ensure the production of reporting to the group, on time as well as in quality,
- Supervise the consolidation of financial data and enforce French accounting standards.
- Supervise management control in its missions and the preparation of results.
- Develop the budget and the business plan in accordance with the strategic choices of the shareholder and the general management.

Cash-flow, credit, collection, banking relations

- Develop the company's financing plans and validate the cash budgets meeting the needs of external financing.
- Monitor the cash flow situation, analyze the discrepancies observed in relation to forecasts.
- Define and monitor the credit policy in collaboration with the sales department.
- Seek assistance from banks and support from investors, adapt outstandings to changes in financial markets.
- Manage movable and real estate assets.

Business law, taxation

- Organize boards of directors and general meetings in compliance with legal obligations.
- Coordinate legal advice in specific cases (merger, acquisition).
- Control the company's legal commitments (insurance, subcontracting) by centralizing and validating all the contracts established.
- Ensure compliance with legislation, ensure legal and contractual monitoring.
- Define tax choices with experts (tax expert, auditor, auditor), ensure relations with tax services.
- Oversee the settlement of disputes.

Communication

- Guarantee the reliability of financial information.
- Ensure relations with regulatory authorities.

Internal audit

- Supervise the internal audit missions of the company's departments.

Education & Qualifications

- BAC + 5 minimum in management, finance-accounting, control-accounting-audit with a minimum of 3 years of experience in similar functions

Requirements

- Minimum 5 years of experience in Managerial positions
- Knowledge of finance, accounting, social and business law, taxation, audit, management control.

Characteristics

Organization / Adaptation / Rigor / Critical thinking and synthesis / Ability to be versatile / Anticipation / Intellectual integrity / Pragmatism.

Reporting To

Managing Director

Driving Licence

Not Required

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