

Job Description

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Job TitleJob LocationCategoryFinance ManagerDar es SalaamFinanceJob TypeJob levelIndustryFull TimeIntermediate-

Open to Expatriates

Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget Max Budget Primary Industry

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Secondary Industry Primary Category Secondary Category

Finance: 3 Years -

CertificateQualificationCertified Public Accountant / NBAADegree

Summary

We are looking for an experienced Finance Manager with hands-on experience in managing SAP or ERP.

Responsibilities

- Total books of accounts maintenance of day today
- · Bank reconciliation.
- · Foreign currency conversion
- · Online payments
- · Sundry Debtors and creditors
- · Cashbook and bank books maintenance
- · Purchase order razing
- Preparation of business costing and year budget
- · Ledger maintenance
- · Online fund management of within company bank accounts
- Statutory obligations of TRA / Income Tax / NSSF and liaison with government departments involved in export and import business.
- · Well versed with preparing annual balance sheet preparation
- P &L and costing
- · Banking of export documents and fund transfer follow-ups
- Fund flow analysis
- · Working knowledge on any ERP / Tally / Focus / Odo / Sage. Expertise in excel workings
- Statutory audit compliances of company books of accounts and balance sheet preparation.
- · Good relationship management with banks
- Caliber to give projections of business to banks and arrange short term and long term loans requirement working capital

Education & Qualifications

• Bachelor of Accounting or Finance

Requirements

· At least 4 years of experience in a Finance roles

Reporting To

• Country Manager

Driving Licence

Not Required

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