



Job Description

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Job Title Executive Coach	Job Location Dar es Salaam	Category -
Job Type Temporary	Job level Advisory	Industry Business Services / Consultancy
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Business Services / Consultancy: 5 Years
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

Empower Limited is seeking certified and experienced Executive Coaches to join its roster for leadership development initiatives across Africa. The Executive Coach will deliver personalized, outcome-driven virtual coaching to participants in Empower's leadership programs. This role supports individual growth, leadership development, and the strengthening of transformational competencies aligned with Empower's program objectives.

Qualified coaches are required to submit the following:

- A cover letter expressing interest and outlining relevant coaching experience and approach.
- A current CV including at least two referees familiar with your coaching work.
- Coaching certification(s) and any relevant testimonials or evidence of impact.
- A financial proposal indicating your hourly or per-session coaching rate in USD or TZS

Applications should be sent by 2nd June 2025

Responsibilities

- Deliver three (3) personalized virtual coaching sessions per assigned participant, spaced monthly or as structured by the program.
- Co-create individualized coaching plans tailored to each participant's development needs and leadership assessment outcomes.
- Foster a safe, supportive, and confidential coaching environment to promote self-discovery, reflection, and behavioral transformation.
- Align coaching interventions with the overall learning objectives of Empower's leadership development programs.
- Submit a brief reflection after each coaching session and a final impact summary for each participant using Empower's provided template.
- Collaborate, where applicable, with Empower's program team to ensure consistency and cohesion between coaching and broader program components.

Education & Qualifications

- Valid certification from a recognized coaching institution, preferably the International Coaching Federation (ICF).
- Minimum 5 years of experience in executive or leadership coaching.
- Proven track record of working with professionals at the corporate or executive level (preferred).
- Excellent verbal and written communication skills in English.

- Strong interpersonal, motivational, and emotional intelligence skills.
- Demonstrated ability to facilitate leadership development and support real-time problem-solving

Characteristics

- Values-driven and committed to ethical coaching practices.
- Deep understanding of leadership challenges within the African context.
- Adaptive, culturally sensitive, and empathetic in approach.
- Capable of building trust and rapport quickly in virtual environments.
- Reflective practitioner committed to continuous personal and professional growth.
- Organized, dependable, and able to manage coaching documentation and deliverables efficiently.

Driving Licence

Not Required

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