



# Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

<b>Job Title</b> Empower Graduate Trainee Program	<b>Job Location</b> Dar es Salaam	<b>Category</b> Business Consultant, Business Consultant
<b>Job Type</b> Internship	<b>Job level</b> Internship	<b>Industry</b> Business Services / Consultancy, Business Services / Consultancy
<b>Open to Expatriates</b> Only Open to Tanzanian Nationals		

## Minimum Requirements

<b>Min Budget</b> -	<b>Max Budget</b> -	<b>Primary Industry</b> Business Services / Consultancy: 1 Years
<b>Secondary Industry</b> Business Services / Consultancy: 1 Years	<b>Primary Category</b> Business Consultant: 1 Years	<b>Secondary Category</b> Business Consultant: 1 Years
<b>Certificate</b> -	<b>Qualification</b> Degree	

## Summary

The Graduate Trainee Programme is a highly intensive, rotational training initiative designed to attract and develop the most exceptional and motivated graduates. Our aim is to nurture their talent by providing them with relevant experiences right from the start of their careers.

### Project Objective

- Identify individuals who possess the skills and potential to excel in challenging positions early on and eventually become future leaders.

### Please note

- Complete your profile registration at [www.empower.co.tz](http://www.empower.co.tz)
- Upload your CV and Certificates/Transcript

## Responsibilities

- Understand the overall concept of the company, including company brand, clients, business operations and culture
- Performs tasks related to the specific department assigned
- Develop independent work plans against both individual's professional objectives and departmental objectives
- Assists in coordination, implementation and achievement of projects, policies or procedures in the department assigned
- Perform all administrative and technical tasks in the department
- Prepares reports as needed

## Education & Qualifications

- Graduate Student of 2022-2023 from a reputable Accredited Higher Learning Institution.
- Must possess a minimum of upper second Degree.
- Exceptional interpersonal, written, and verbal communication skills.
- High-level Numerical and Interpersonal Skills.

- Strong task and time management skills

## Requirements

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Fresh graduates can apply

## Characteristics

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- Lives & Breathes company values
- Self-motivation & discipline
- Organized
- Attentive to details
- Influential

## Reporting To

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- Consultants
- Project Leads
- Managers

## Driving Licence

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Not Required

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