



Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

Job Title Deputy Scrap Collection Officer	Job Location Dar es Salaam	Category Supply Chain Management
Job Type Full Time	Job level Intermediate	Industry Manufacturing
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Manufacturing: 5 Years
Secondary Industry -	Primary Category Supply Chain Management: 5 Years	Secondary Category -
Certificate -	Qualification -	

Summary

The Deputy Scrap Collection Officer will support the Senior Scrap Collection Officer in managing the daily operations of scrap collection. The ideal candidate will have at least 5 years of experience in supply chain management, demonstrating a strong ability to optimize collection processes, enhance logistics efficiency, and achieve operational targets.

Responsibilities

- Assist in planning and coordinating scrap collection activities across various sites.
- Supervise and lead the scrap collection team, ensuring adherence to company policies and safety standards.
- Develop and implement efficient collection routes and schedules to maximize resource utilization.
- Monitor and evaluate the performance of collection operations, identifying areas for improvement.
- Maintain accurate records of collected scrap materials and prepare regular reports on collection metrics.
- Liaise with suppliers, customers, and other stakeholders to ensure timely and efficient scrap material collection and disposal.
- Collaborate with the procurement and logistics teams to streamline supply chain processes.
- Ensure compliance with environmental regulations and company standards for waste management.
- Assist in budget preparation and cost management for collection operations.
- Provide training and development opportunities for collection team members.
- Any other qualities aligning with the title and department.

Education & Qualifications

- Bachelor's degree in Supply Chain Management, Logistics, Business Administration, or a related field.

Requirements

- Minimum of 5 years of experience in supply chain management, preferably within the waste management or recycling industry.
- Proven track record of achieving operational targets and driving process improvements.
- Strong leadership and team management skills.
- Excellent organizational and time management abilities.
- Proficient in MS Office Suite and supply chain management software.
- Strong communication and interpersonal skills.
- Ability to work under pressure and meet tight deadlines.
- Valid driver's license and willingness to travel as needed.

Characteristics

- Results-driven with a strong focus on achieving operational excellence.
- Detail-oriented with strong problem-solving skills.
- High level of integrity and commitment to ethical practices.
- Proactive and self-motivated.

Reporting To

Senior Scrap Collection Officer / Operations Manager

Driving Licence

Required

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