



Job Description

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Job Title Business Financial Analyst & MIS Specialist	Job Location Dar es Salaam	Category -
Job Type Full Time	Job level Intermediate	Industry Banking
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Banking: 3 Years
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

The Business Financial Analyst & MIS Specialist plays a pivotal role in driving financial performance and strategic decision-making by combining deep financial analysis with robust management information systems expertise. This position is responsible for preparing accurate and timely financial reports, developing forecasting models, and ensuring data integrity across systems. By partnering closely with business units, the role provides actionable insights to optimize efficiency, support loan pricing strategies, and enhance profitability. The analyst also ensures compliance with regulatory requirements, supports audits, and leverages MIS dashboards to deliver clear, data-driven narratives for management and board-level reporting.

Responsibilities

1. Financial Analysis & Reporting

- Analyze financial performance, trends, and variances to support decision making.
- Prepare monthly, quarterly, and annual management reports for the Bank and Business units
- Support budgeting and strategic planning processes.

2. Management Information Systems (MIS)

- Design, maintain, and enhance MIS dashboards and reporting tools.
- Ensure accuracy, timeliness, and completeness of data across systems.
- Collaborate with IT and business units to improve data integration and reporting automation.
- Provide insights from MIS data to guide operational and strategic decisions.

3. Business Partnering

- Work closely with business teams to understand drivers of performance.
- Provide actionable insights to improve efficiency, reduce costs, and optimize resource allocation.
- Support product and loan pricing analysis, including potential rate scenarios.

4. Governance & Compliance

- Ensure financial reporting aligns with regulatory requirements and internal

- policies.
- Support audits by preparing reconciliations, documentation, and system extracts.
- Monitor data integrity and compliance with internal controls.

Education & Qualifications

- Bachelor's degree in Finance, Accounting, Economics, or related field
- Professional certification (CPA, ACCA, CFA) is an advantage

Requirements

- Experience in financial analysis, MIS, or business analytics (typically 3–5 years)
- Familiarity with banking systems and regulatory reporting preferred

Characteristics

- Strong financial modeling and analytical skills (Excel, Power BI, or similar tools).
- Expertise in MIS reporting, data visualization, and dashboard creation.
- Ability to synthesize financial and operational data into clear, actionable insights.
- Knowledge of banking/financial services operations, especially loan portfolios.
- Strong communication skills for presenting to management and boards.
Attention to detail, governance mindset, and ability to work cross-functionally.

Driving Licence

Not Required

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