



Job Description

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Job Title Application & Database Administrator	Job Location Dar es Salaam	Category -
Job Type Full Time	Job level Intermediate	Industry Banking

Open to Expatriates

Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Banking: 3 Years
Secondary Industry -	Primary Category -	Secondary Category -
Certificate -	Qualification -	

Summary

The Application & Database Administrator is responsible for the overall management of the bank's Database & Applications Environment (Including Core Banking System, Internet Banking, Mobile Banking, Card Management, ATM switch, Agency Banking, TISS, Swift, TACH, GePG...etc.), as well as full administration of the databases by maintaining, securing, and operating databases and also ensures that data is correctly stored and retrieved.

Responsibilities

- Maintaining the availability and reliability of applications & databases to ensure that IT can effectively meet service targets in accordance with planned business
- Analyzing existing application & database availability issues and problems to determine ways to improve availability at acceptable cost levels.
- Determine availability requirements for new applications/ database or enhancements to existing applications/
- Manage the implementation, maintenance, and enhancement of all Applications & database
- Drive development of new/ enhancement of existing business applications and tools as per the business requirements
- Provide a range of application availability reporting to ensure that agreed levels of availability, reliability and maintainability are measured and monitored on an on- going
- Successfully facilitate delivery of changes to reports needed by the business and ensure that reports and their dependencies are made available for the
- Provide holistic support of application and database availability to Business Users
- Take actions to achieve reductions in frequency and duration of incidents that impact application & database
- Ensure shortfalls in application and database availability are recognized and appropriate corrective actions are identified and progressed.
- Create and maintain a forward-looking availability plan aimed at improving the overall availability of IT services and infrastructure components to ensure that existing and future availability requirements can be
- Take action on agreed appropriate actions with Line Management to maintain or improve application and database availability
- Initiate and coordinate actions required to maintain or improve availability of applications and database
- Act as a coordination point for changes to applications and database when needed.
- Maintain an awareness of technology advancements and best practices that support application availability
- ensure that proper testing occurs for all Application and database changes released into the production environments as assigned to you by Line Management
- Single point of contact for one or more business units to represent IT Application & database services
- Regular monitoring of all outstanding faults and liaison with the services providers regarding the faults and provide reports on a regular basis on network and bandwidth utilization

- Review and provide inputs to Control Self Assessments (CSA) and Risk and Control Assessments (RCA's) prepared in the Complete attestations to testify to the adequacy of controls on request.
- Perform any other duties as reasonably assigned by your Line Manager or Head of Department.
- Design and implement database in accordance with business needs
- Determine, enforce and document database policies, procedures and standards
- Perform tests and evaluations regularly to ensure data security, privacy and integrity
- Monitor database performance, implement changes and apply new patches and versions when required
- Assist with schema design, code review, SQL query tuning
- Install, tune, implement and upgrade DBMS installations
- Write and deploy SQL patches
- Upgrade and improve application schema and data upgrades
- Proactively and regularly make recommendations for system improvements
- Collate, prepare and present statistical information for internal and external use
- Perform other functions as assigned by the Country Managing Director.

Education & Qualifications

- Advanced Diploma or University degree on relevant field, BSc (Eng.) or BSc (Computers/IT) (Preferred)
- Relevant database administration certificates, such as Oracle Certified Professional (OCP) or Microsoft Certified Database Administrator (MCDBA)

Requirements

- 3 years + experience in IT application support field preferably in the banking and financial industry
- Proven working experience as a Database Administrator
- Hands-on experience with database standards and end user applications
- Experience with Oracle RAC, SQL Server or MySQL
- Well-rounded understanding of technology, operations, and business processes

Characteristics

Required knowledge, skills and abilities

- Leadership capability
- Change Management
- Project management
- Financial management
- Risk management
- Commercial awareness
- Business consulting acumen and management
- Africa Technology expertise application

Competences

- Deciding and initiating action
- Persuading and influencing
- Leading and supervising
- Creating and innovating
- Relating and networking
- Formulating strategies and concepts
- Applying expertise and technology
- Entrepreneurial and commercial thinking

Driving Licence

Not Required

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