



Job Description

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Job Title Advocate	Job Location Dar es Salaam	Category Legal
Job Type Full Time	Job level Intermediate	Industry Law
Open to Expatriates Only Open to Tanzanian Nationals		

Minimum Requirements

Min Budget -	Max Budget -	Primary Industry Law: 2 Years
Secondary Industry -	Primary Category Legal: 2 Years	Secondary Category -
Certificate -	Qualification -	

Summary

The Advocate will serve as a focal point of contact between clients and the firm, advice clients on legal issues, perform legal research, prepare legal documents and facilitate innovative solutions to client problems.

Responsibilities

- Attending to negotiations with counter-parties to transactions and/or projects in a variety of industries including private equity, financial services, education, FMCG, agriculture, manufacturing etc.
- Drafting, negotiating and reviewing a variety of commercial, transactional, real estate and banking agreements and documents.
- Drafting of resolutions and transactional documents.
- Attending to due diligence investigations and leading due diligence teams.
- Conducting legal research and drafting opinions on various banking and finance, corporate, commercial, real estate and regulatory matters, including corporate governance.
- Advising clients on various corporate, banking and real estate transactions.
- Providing advice to clients on legal issues, risk and regulatory compliance and contract management strategy.
- Interacting regularly with current and prospective clients in order to build a good network and relationships.
- Providing advice to clients on legal issues, risk and regulatory compliance and contract management strategy
- Any other duties assigned from time to time.

Education & Qualifications

- Law Degree and an Advocate of the High Court of Tanzania or equivalent qualifications.

Requirements

- At least three years' experience in a fast paced legal environment.
- Demonstrated experience in working on large scale transactions with multiple stakeholders and client handling skills.
- Excellent project management skills.
- Experience managing a team or teams.
- Proficient in the use of IT Systems including Microsoft Office packages
- Excellent verbal and written communication skills and an ability to communicate clearly with a range of people from diverse backgrounds.

Characteristics

- Ability to multitask and handle varied moving parts in a complex and demanding environment.
- Strong attention to detail and excellent time management skills.
- Extremely organised and efficient.
- Ability to communicate and present effectively and persuasively, in person and in writing.
- The ability to build and maintain highly effective working relationships with a range of people (both internally and externally).
- A commitment to teamwork and working in a professional manner.
- A commitment to the firm's mission and extremely strong ethical integrity.

Driving Licence

Not Required

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